

POWDERHORN AREA UTILITY DISTRICT
REGULRA MEETING – AUGUST 16, 2007
MINUTES

The PAUD Board met in regular session at 4:30 p.m. on August 16, 2007 at the Ironwood Township Hall, Ironwood MI 40038. Notice of meeting was published in the *Daily Globe* newspaper's "Eight Day Calendar of Events".

CALL TO ORDER: The meeting was called to order by Chairman Estola, followed by pledge of allegiance to the flag.

ROLL CALL: Present: Estola, Randall and Olson (Alternate)
Absent: Salmi

Also Present: Chuck Lawson, project engineer; Louis Sworab, system operator and five citizens

MINUTES: Moved by Randall and supported by Olson to accept as presented and place on file the minutes of the regular meeting of July 19, 2007. Motion carried.

OPERATING CLAIMS: Moved by Estola and supported by Randall to approve payment of the claims against the operating account in the amount of \$5,148.33. Motion was unanimously carried upon a roll call vote.

COMMUNICATIONS: Moved by Olson and supported by Randall to receive and place on file the communications. Motion carried.

OLD BUSINESS

A. The *Request for Qualifications and Experience* to solicit a consultant to perform a sewer rate study and to revise the current sewer rate ordinance was reviewed and discussed by the board. A list of ten potential firms qualified to do this type of work was presented. Deadline for receipt of the FRQs is Wednesday, September 19, 2007 and they will be reviewed by the board at the September 20, 2007 regular meeting. Moved by Randall and supported by Olson to approve the FRQ as presented and authorize the administrator to send the FRQs by first class mail to the firms on the list. Motion was unanimously carried upon a roll call vote.

NEW BUSINESS

A. Mr. Lawson, project engineer, reported that the project general contractor was making progress to complete the final punch list. The Road Commission will inspect and sign off of their punch list this week. The thermostat for the heater at pump station #1 is still faulty and needs replacing.

Moved by Estola and supported by Randall to approve and authorize signatures on project partial pay request # 32 in the amount of \$13,230.40. Motion was unanimously carried upon a roll call vote.

B. A list of seven properties with sewer bills delinquent for at least six months was presented to the board for review. One owner of 30 units at Powdermill Inn is now

delinquent for nine months. In accordance with PAUD's contract with Ironwood Township, the township will annually "purchase" delinquent utility bills and place them as a ~~lien~~ ^{SP} on the property to be collected with the December property taxes.

Moved by Olson and supported by Randall to authorize the administrator to present the delinquent sewer bills to the Ironwood Township Treasurer for collection per the agreement.

Motion was unanimously carried upon a roll call vote.

FINANCAL REPORTS: A year to date Trial Balance of the PAUD financial accounts was reviewed and discussed. Administrator reported that a proposed budget would be presented at the September meeting which will determine the rates to be charged for sewer service for the October 1 billing cycle.

Moved by Randall and supported by Olson to place the financial reports on file. Motion carried.

PUBLIC COMMENT AND OTHER BUSINESS

Mr. Lawson, project engineer, stated that final costs are being compiled and sign-offs by all subcontractors obtained for the project. A final payment will be made to BASA for the tap fee and the project closed next meeting.

Brian Cox noted that the manhole #5 needs to be locked up. This manhole was leaking and the general contractor placed a sump pump in it to prevent overflow alarms from constantly calling. The problem has since been rectified and the system operator will lock the manhole immediately.

Mr. P^Wieipho noted that several manholes have been exposed by the county road commission grader operator while grading the roads and needs to be fixed before further damage is caused.

Mr. Erickson commented on several issues including the sewer rates.

ADJOURNMENT: Moved by Estola and supported by Randall to adjourn at 5:05 P.M. Motion carried.

Richard Estola, Chairman

G. Jean Verbos, Administrator